



# International Certification of Digital Literacy

Riara  University  
nurturing innovators | SCHOOL OF  
COMPUTING  
SCIENCES

  
The Digital Skills Standard

Riara University is an accredited training and testing center. ICDL is the Digital Skills Standard. ICDL certification, a globally recognised qualification for verifying digital skills, is facilitated through a network of Accredited Test Centres (ATCs) worldwide. These ATCs include Commercial Training Providers for individual certification, Academic Institutions integrating ICDL courses into their curriculum, Corporate Training Centres for employee training, and Government Institutions collaborating to offer certification programmes to citizens. For accurate information on authorised ICDL Test Centres, including both training and testing facilities, refer to this official ICDL website to ensure the ICDL Test Centre you choose is ICDL accredited and adheres to our strict quality assurance standards.

## Why should you choose ICDL Certification?

- **Global Recognition:** ICDL certification is internationally recognised, providing a globally respected credential that validates your digital skills.
- **Structured Learning Experience:** Benefit from a robust framework, comprehensive curriculum, and online resources that facilitate a structured and effective learning experience.
- **Enhanced Employability:** Gain a competitive edge in the job market by showcasing your ICDL certification, demonstrating practical digital competence sought after by employers.
- **Tangible Proof of Proficiency:** ICDL certification serves as tangible proof of your digital proficiency, providing employers with confidence in your practical skills.
- **Versatile Skill Set:** ICDL covers a broad spectrum of digital skills, ensuring you acquire a versatile skill set applicable across various professional settings.
- **Future-Ready:** Equip yourself for the digital age and future job requirements, staying ahead in a rapidly evolving technological landscape with ICDL certification.

## ICDL Modules

ICDL is a modular, flexible certification. This modular approach means that whether you are an individual, academic institution or organisation you can select any number of ICDL modules, in any order, to suit your needs.

## ICDL Profile

ICDL Profiles are simply groups of modules, from one or more ICDL Programmes, which are customised to suit a specific job role or sector, field of study, or type of learner. ICDL Profiles streamline learning, ensuring individuals acquire skills directly

applicable to their professions, field of study, age or digital skills level to enhance efficiency, relevance and align to real-world demands.

## Target Audience

- Young Learners
- Professionals
- Community Groups

## Objective

Upon completion of this course, you will have a basic understanding of ...

## Regular ICDL Modules on Offer

Regular modules offered as ICDL Part 1 and Part 2.

- Computer & Online Essentials
- Documents
- Spreadsheets
- Presentation
- Digital Marketing
- Cyber Security
- Using Databases

## Advanced and Specialized ICDL Modules

Advanced and specialized modules are offered on demand to:

- Corporates / Organization departments
- Professionals for advanced skills
- Community and self-help groups

## Regular Fees

The fees obligation for this course is 30,000 (Thirty Thousand Kenyan Shillings) and a statutory fee of 3,000 (Three Thousand Kenyan Shillings).

## Course Duration

The course takes a duration of about two months.

**DISCLAIMER:** Every effort has been made to ensure that information contained in this prospectus is accurate at the time of publication. However, Riara University reserves the right to make changes to the matters covered from time to time, both before and after a candidate's admission.

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